

Scrutiny Standing Panel Agenda



Constitution and Members Services Scrutiny Standing Panel Monday, 3rd July, 2006

Place: Committee Room 1

Time: 7.30 pm

Democratic Services Officer: Zoe Folley, Research and Democratic Services
Tel: 01992 564532 Email: zfolley@eppingforestdc.gov.uk

Members:

Councillors R Morgan (Chairman), M Cohen (Vice-Chairman), Mrs P Brooks, R Church, R D'Souza, J Demetriou, Mrs A Haigh, J Markham, Mrs P Richardson, Mrs P Smith and Mrs L Wagland

**A BRIEFING WILL BE HELD FOR THE CHAIRMAN OF THE PANEL AT 6.30 PM
PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND**

1. APOLOGIES FOR ABSENCE

2. NOTES OF THE LAST MEETING (Pages 3 - 6)

Attached.

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 7 - 8)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. MAY 2006 ELECTIONS (Pages 9 - 18)

(Head of Research and Democratic Services). To consider the attached report.

7. REVIEW OF CIVIC CEREMONIAL - SCOPING (Pages 19 - 22)

(Head of Research and Democratic Services). To consider the attached report.

8. REVIEW OF AREA PLANS SUB - COMMITTEE STRUCTURE (Pages 23 - 36)

(Head of Research and Democratic Services). To consider the attached report.

9. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

10. FUTURE MEETINGS

The next programmed meeting of the Panel will be held on 7 August 2006 at 7.30 in Committee Room 1 and then on:

10 October 2006
4 December 2006
8 February 2007
2 April 2007